

Memorandum



U.S. Department
of Transportation

**National Highway
Traffic Safety
Administration**

Subject: Meeting with BMW of North America, LLC
Loss of Power Steering Assist in
MY2004-2005 BMW MINI Cooper

Date: July 26, 2011

From: Cynthia Glass, NVS-212

To: Memo to File EA11-005

In Attendance: Frank Borris, Director, Office of Defects Investigation (ODI)
Scott Yon, Chief, Vehicle Integrity Division, Office of Defects Investigation
Cynthia Glass, Safety Defects Engineer, Office of Defects Investigation
Nicholas Englund, Trial Attorney, Office of the Chief Counsel (OCC)

Jan Urbahn, General Manager, Safety Engineering & Intelligent Transportation
Systems, BMW
Sam Campbell, Government Technical Affairs Manager, BMW

On July 21, 2011, and at BMW's request, ODI held a meeting with representatives from BMW of North America, LLC to discuss 1) the status of BMW's field survey relative to EA11-005, and 2) data quality issues relative to BMW's response to ODI's PE10-038 information request letter.